

Essence Prep Board Meeting
01.17.2024

Essence Prep School Board Meeting Minutes

Date: January 17, 2024

Time: 5:22 PM - 6:30 PM

Location: Essence Prep School

Attendees:

- Brian Dillard
- Kanwal Sumani Lopez
- Henrietta Munoz (Virtual)
- Jackie Gorman (Virtual)
- Akeem Brown
- Jae Ricks
- Kizzie Thomas
- Angel Ladd
- Ikeida Manning

Agenda:

- Call to Order
- Introduction of Staff and Scholars
- Campus Tour
- Board Meeting Highlights
 - Introduction of New Staff
 - Mission Moment Review
 - Superintendent's Report
 - Fiscal Management Report
 - CSP Audit Summary/Updates
 - Employee Performance Bonus Program
 - Teacher Retention Support Form
 - Academic Dashboard Review



Proceedings:

The meeting was called to order at 5:22 PM by B. Dillard.

Akeem Brown conducted introductions of the current staff and scholars present.

A campus tour commenced, guided by Angel Ladd, designed to familiarize board members with the campus facilities.

The tour concluded at 5:58 PM, leading into the meeting, where various agenda items were addressed.

Akeem Brown introduced new staff members and outlined their respective roles within the school.

A reflective moment ensued with the review of the Mission Moment, emphasizing the school's core values and aspirations.

Akeem Brown presented the Superintendent's Report, providing insights into the operational dynamics and strategic direction of the school.

Ikeida Manning reviewed the Fiscal Management Report for December and January; Discussed observations and findings from the CSP Audit. Emphasis was placed on strengthening internal controls to ensure fiscal integrity.

The Employee Performance Bonus Program was presented by the Superintendent, detailing bonus allocations based on exemplary performance among staff members.

Akeem Brown discussed the Teacher Retention Support Form, highlighting the allocation of over \$12,000 for bonuses and eligibility criteria for staff hired before October 1, 2023.

The proposed allocation was approved by the board, reflecting their commitment to staff welfare and retention.

Jae Ricks presented the Academic Dashboard Review, showcasing a commendable 95% Overall ADA for scholars.

Concerns regarding absenteeism were raised by B. Dillard, prompting further discussion on strategies to enhance scholar engagement.



The meeting adjourned at 6:30 PM, with action items to be followed up in subsequent sessions.

