

Essence Preparatory Public School is proud to offer versatile rental spaces for community events, providing an inviting environment for gatherings of all kinds.

Essence Preparatory Public School features a **state-of-the-art gymnasium** available for community rental. Whether you're organizing a sports event, fitness class, or special celebration, our facility is the perfect venue for a wide range of activities. This space is designed to host events of any size, ensuring your occasion is a success.

Our Family Lodge is an expansive open area that fosters connection and collaboration. Equipped with tables and seating, it's the perfect venue for meetings, workshops, and social gatherings. The welcoming atmosphere encourages interaction, making it an ideal space for families and community groups to come together.

Our Dance Studio is a bright and airy open space that inspires creativity and movement. With abundant natural light and soon-to-be-installed wall-to-wall mirrors, this studio is perfect for dance classes, fitness sessions, and artistic workshops. The thoughtfully designed layout ensures ample room for participants to explore their passions and engage in dynamic activities.

At Essence Prep, we are committed to supporting the community by providing high-quality facilities that cater to a variety of events.

Non-School Use of School Facilities Policy

Essence Preparatory Public School allows designated facilities to be used by certain organizations for non-school purposes, following this policy. Non-school use will only be permitted if it does not conflict with school activities, state or federal laws, this policy, existing leases or Essence Preparatory Public-School contracts, or bond and financing agreements. The school will not allow individuals or for-profit entities to utilize its facilities for profit. No meetings or activities that contradict the mission of public education are permitted on school premises. Additionally, school facilities are not available for political advertising, lobbying, campaign communications, or electioneering as defined by state and federal law.

Scheduling Priorities

The order of priority for scheduling the use of school facilities is as follows:

1. Regularly scheduled educational programs, including instructional activities, meetings, practices, and performances of school-sponsored groups, as well as staff meetings related to official school business.

2. Meetings and activities of school-support groups dedicated to supporting the schools or school-sponsored activities.
3. Meetings and activities of groups primarily composed of or providing services to school-aged children.
4. Meetings and activities of other nonprofit organizations and groups on a first-come, first-served basis.
5. Other organizations and groups' meetings and activities are on a first-come, first-served basis only if space is available, as determined by the school.

Approval Process

The Board of Directors must approve all applications for the use of any school facility for more than six months. The Superintendent or their designee may approve applications for short-term use (six months or less).

User Agreement

Organizations or individuals granted permission for non-school use of school facilities must complete a written agreement acknowledging receipt and understanding of this policy and any relevant administrative regulations. This agreement will also state that the school is not liable for personal injuries or damages to personal property related to non-school use. Repeated use by any group or organization for non-school purposes is limited to two months without a long-term use agreement. Organizations must be in good standing with the State of Texas and maintain adequate insurance with documentation acceptable to the school.

Fees for Use

Non-school users will incur fees for utilizing designated facilities. The Board of Directors or their designee will set a fee schedule based on the facilities' operational costs, including personnel costs for supervision, custodial services, security, and technology.

Users of school facilities must:

1. Conduct activities in an orderly fashion.
2. Comply with all laws and policies, including prohibitions on the use, sale, or possession of alcohol, illegal drugs, firearms, and tobacco products on school property. Obtain prior written consent from the Superintendent before making any alterations, whether temporary or permanent, to school property.
3. Be responsible for the costs of repairing any damages incurred during their use and indemnify the school for repair costs.
4. Adhere to the directives of the school and the terms of the use agreement.

Termination of Use

All facility use approvals under this Policy are revocable and not considered a lease. The Board or its authorized agent may reject any application or cancel any approved use. A use approval under this Policy is not transferable. Approved use authorizations will not be issued to individuals or groups with outstanding bills from past facility uses approved under this Policy.

The Board may, at any time for good cause or in the best interest of Essence Prep, execute or terminate any agreement for public use of school facilities or grounds with any individual or organization.