

Essence Preparatory Public School

Board of Directors Meeting Minutes

Date: May 21, 2025

Time: 5:30 PM – 7:28 PM

Location: Essence Prep Campus / Virtual (Hybrid)

Board Members Present:

Brian Dillard (Chair)

Lucinda Vigil

Dr. Cynthia Warrick

Mike Frisbie

Kanwal Sumnani Lopez

Board Member Not Present: Jackie Gorman

Staff & Guests Present:

Akeem Brown, Superintendent & CEO

DeAnna Clavell, Charter School Success

Ikeida Manning, Director of HR & Compliance

I. Call to Order

Chair Brian Dillard called the meeting to order at 5:30 PM.

II. Academic Program Review & Planning

a. 2025–2026 Academic Programs & Services: Overview of instructional priorities including Bluebonnet Curriculum, Gifted & Talented program, and academic interventions.

b. Deputy Superintendent & Principal Recruitment: Update on hiring process and candidate pipeline.

III. Finance & Contracts

a. 2025–2026 Budget Development: Preliminary budget aligned to academic priorities and federal funding.

b. Staffing Update: Review of staffing model for 2025–2026.

c. Budget Priorities: Intervention staffing, family engagement, and tech enhancements.

IV. Executive Session

The board entered Executive Session at 6:10 PM under Texas Government Code §551.071. Chair Brian Dillard read the public statement regarding executive sessions. No action was taken.

V. Motions

Motion: Ratify execution of the 4MATIV Payment Agreement by Superintendent & CEO

Made by: Dr. Cynthia Warrick

Seconded by: Lucinda Vigil

Vote: Passed unanimously

VI. Adjournment

Meeting adjourned at 7:28 PM by Chair Brian Dillard.

Submitted by:

Jackie Gorman

Secretary, Board of Directors